

**SUPERIOR COURT OF ARIZONA - MARICOPA COUNTY**  
**EMPLOYMENT OPPORTUNITY**

Employees of the Superior Court, Justice Courts and court departments are employees of the judicial branch. Positions in the court system may be in the classified service subject to the Judicial Merit System Resolution and Rules.

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**OPEN COMPETITIVE**  
**CUSTODIAN**

**POSITION AVAILABLE WITH THE DETENTION SERVICES DIVISION OF THE JUVENILE PROBATION DEPARTMENT WORK**  
**LOCATION: 1810 S. LEWIS ST, MESA**

**RECRUITMENT DATES:** Monday, November 24, 2003 – Friday, December 5, 2003

**SALARY:** \$7.70 (range minimum) - \$ 9.62 (range midpoint) Per Hour

**QUALIFICATIONS:** The minimum level of education and experience in order to qualify for this position is any combination of training, education, or experience which demonstrates potential ability to perform the duties of the position; including three (3) years of progressively responsible custodial work experience.

**Preferred:** Experience buffing floors and handling bio-hazardous materials desired.

**ESSENTIAL JOB TASKS:** Performs general custodial duties such as cleaning, dusting, wet and dry mopping, filling dispensers and emptying trash. Participates in non-routine cleaning tasks. Performs minor repairs. Obtains custodial supplies from supply closets as needed. Works a minimum of 40 hours per week, 80 hours within a two-week period. Demonstrates reliable attendance at work, and demonstrates appropriate time management skills. Prioritizes a variety of tasks/emergencies. Performs other duties as assigned.

**SELECTION PROCEDURE:** Pursuant to the Judicial Merit System Resolution and Rules, the Maricopa County Human Resources Department performs recruitment, assessment and other personnel functions on behalf of the Court system and its departments.

**EDUCATION/EXPERIENCE EVALUATION.** The Human Resources Department reserves the right to admit to the exam process only those candidates who are considered the most highly qualified. Those selected will be scored based on an evaluation of listed education and experience. The hiring authority will interview and select the successful candidate from a list provided by the Human Resources Department.

**NOTE TO EMPLOYEES:** In compliance with the Judicial Merit System Rules (rev. 11/00), Maricopa County employees who accept a position with a court department or judicial division of Superior and Justice courts will serve an initial probationary period. Unless you are a temporary or unclassified employee, you must have successfully completed initial probation before your application can be considered.

**FILING PROCESS:** Required County Application Form must be received by 5:00 p.m. on the recruitment closing date. Applications and information may be obtained at the Maricopa County Human Resources Department located in Suite 200 of the County Administration Building, 301 West Jefferson, Phoenix, Arizona 85003-2145. Teletypewriter (TT) 602-506-1908. RECORDED JOB MESSAGE: 602-506-3329. Fax: 602-506-7903.

**Apply online! <http://www.maricopa.gov>**

**WHAT HAPPENS TO YOUR APPLICATION:** Refer to page 5 of the application form for complete information.

IT IS THE POLICY OF THE SUPERIOR COURT OF MARICOPA COUNTY  
NOT TO DISCRIMINATE IN EMPLOYMENT OR THE PROVISION OF SERVICES  
AN EQUAL OPPORTUNITY EMPLOYER

RECRUITMENT CODE: CUSTODIAN-27 / KB

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